

**Guidelines for Registration, Attendance, and Proxy
for the Annual General Meeting of Unitholders via Electronic Media (E-AGM)**

For the safety of unitholders and to prevent the spread of Coronavirus Disease (COVID-19), the Management Company will hold the 2023 Annual General Meeting of Unitholder on Wednesday, 26 July 2023, at 2:00 p.m. via electronic media only. Inventech System (Thailand) Co., Ltd. will be responsible for organizing the meeting. Therefore, all unitholders who would like to attend the meeting via electronic media or appoint proxies to attend the meeting via electronic media, are requested to follow the instructions below:

1. For unitholder who would like to attend the meeting via electronic media or appoint a proxy who is not a fund manager

To attend the meeting via electronic media through the pre-registration system (E-AGM e-Request), it will be available from 19 July 2023 at 8:30 a.m. and will be closed on 26 July 2023 until the end of the meeting. Please refer to the details in the Documents for registration of the E-AGM (**Attachment 2.1**) and Guidelines for attending of Electronic Meeting (**Attachment 2.2**) in this attachment.

2. For unitholder who appointed the fund manager and would not like to attend the meeting via electronic media

Be able to submit documents online through the Inventech Connect system or send documents to the Management Company. Please prepare the documents as specified in the Documents for registration for attending the E-AGM (**Attachment 2.1**) and Proxy Form (**Attachment 3**), and fill in the information correctly and completely together with supporting documents. Please submit to the Management Company by **Tuesday, 25 July 2023 at 5:00 p.m.** via the following channels:

(A) E-mail : btsgif_agm@bblam.co.th

- In case the unitholder submits the above documents via email, it shall be deemed that the unitholder certifies that the documents and information contained therein are accurate and that the unitholder is the signatory of such documents. The unitholder acknowledges and agrees that submitting these documents by email is legally binding on the unitholder. The Management Company may consider them as valid references, regardless of whether the unitholder has physically delivered the original documents to the Management Company or not.
- The date of submission to the Management Company shall be considered as the date when the email is entered into the Management Company's system, or

(B) Postal mail:

- Please address the following details
BBL Asset Management Co., Ltd.
(BTS Rail Mass Transit Growth Infrastructure Fund)
175 Sathorn City Tower, 7th, 21st and 26th Floor, South Sathorn Road,
Thungmahamek, Sathorn, Bangkok 10120, Thailand
- The delivery date to the Management Company shall be considered as the date when the Management Company receives the letter.

Attachment 2.1

Documents for registration of the E-AGM

For individual unitholder

- In the case where unitholders themselves would like to attend the E-AGM
 - A valid copy of a government-issued identity document that has not expired, such as a copy of an ID card, government ID card, or passport (for foreigners), and certifying true and correct copy. In case of a name or surname change, please also attach supporting evidence with the signature certifying it as a true copy.
- In the case where unitholders appoint another person to attend the E-AGM on their behalf
 - The Proxy Form A, attached with the invitation letter (**Attachment 3**), should be filled in all information accurately and completely. It must be signed by both the grantor and the proxy, and a THB 20 duty stamp should be affixed to it.
 - A valid copy of the grantor's identity document that has not expired, such as a copy of an ID card, government ID card, or passport (for foreigners), and certifying true and correct copy by the grantors.
 - A valid copy of the proxy's identity document that has not expired, such as a copy of an ID card, government ID card, or passport (for foreigners), and certifying true and correct copy by the proxy.

For a juristic person as a unitholder

- In the case an authorized representative of the juristic person would like to attend the E-AGM in person
 - In the case of a juristic person registered in Thailand
 - A valid copy of the unitholder's juristic person registration certificate, issued no later than 6 months prior to the date of the unitholders' meeting, duly certified as the true copy by the authorized representative (director) of the juristic person who has the authority to sign on behalf of the juristic person, along with the corporate seal of the juristic person (if any).
 - A valid copy of the identity document of the representative (director) of the juristic person that has not expired, such as a copy of an ID card, government ID card, or passport (for foreigners), and certifying true and correct copy.
 - In the case of a juristic person registered in a foreign country
 - A valid copy of the juristic unitholder's certificate of registration, issued no later than 1 year prior to the date of the unitholders' meeting, certified by the competent government authority of the country where the juristic person is registered, or any other relevant documents required by the law, with the authorized representative's (director's) signature of the juristic person who has the authority to sign on behalf of the juristic person certifying it as the true copy, along with the corporate seal of the juristic person (if any).
 - A valid copy of the identity document of the representative (director) of the juristic person that has not expired, such as a copy of a passport or alien identification card, and certifying true and correct copy.

- In the case where a juristic person, as unitholders, appoints a proxy to attend the E-AGM on their behalf.
 - In the case of a juristic person registered in Thailand
 - The Proxy Form A, attached with the invitation letter (**Attachment 3**), should be filled in all information accurately and completely. It must be signed by both the grantor and the proxy, and a THB 20 duty stamp should be affixed to it.
 - A valid copy of the unitholder's juristic person registration certificate, issued no later than 6 months prior to the date of the unitholders' meeting, duly certified as the true copy by an authorized representative (director) of the juristic person who has the authority to sign on behalf of the juristic person, along with the corporate seal of the juristic person (if any).
 - A valid copy of the identity document of the representative (director) of the juristic person that has not expired, such as a copy of an ID card, government ID card, or passport (for foreigners), and certifying true and correct copy.
 - A valid copy of the proxy's identity document that has not expired, such as a copy of an ID card, government ID card, or passport (for foreigners), and certifying true and correct copy.
 - In the case of a juristic person registered in foreign country
 - The Proxy Form A, attached with the invitation letter (**Attachment 3**), should be filled in all information accurately and completely. It must be signed by both the grantor and the proxy, and a THB 20 duty stamp should be affixed to it.
 - A valid copy of the unitholder's juristic person registration certificate, issued no later than 1 year prior to the date of the unitholders' meeting, certified by the competent government authority of the country where the juristic person is registered, or any other relevant documents required by the law, with the authorized representative's (director's) signature of the juristic person who has the authority to sign on behalf of the juristic person certifying it as the true copy, along with the corporate seal of the juristic person (if any).
 - A valid copy of the identity document of the representative (director) of the juristic person that has not expired, such as a copy of a passport or alien identification card, and certifying true and correct copy.
 - A valid copy of the proxy's identity document that has not expired, such as a copy of an ID card, government ID card, or passport (for foreigners), and certifying true and correct copy by the proxy.

In the event that the documents or evidence mentioned above are not in Thai or English, the unitholder must prepare an English translation, and certifying true and correct translation by the unitholder or the authorized signatory on behalf of that juristic person (for the juristic person) and submit such translation as an attachment as well.

Attachment 2.1

Remarks:

- (1) In the case the unitholder would like to appoint the fund manager as a proxy

For the unitholders who are unable to attend the E-AGM in person or appoint any proxy to attend the E-AGM on their behalf, and would like to appoint the fund manager as their proxy, please submit Proxy Form A (**Attachment 3**) (specifying the proxy to be the fund manager as determined by the Management Company (**Attachment 4**) and affixing a THB 20 duty stamp), with any supporting documents to the Management Company.

- (2) In the case of foreign unitholder who appoints a custodian in Thailand as the depository and keeper of their investment units

- The Proxy Form B (**Attachment 3**), should be filled in all information accurately and completely. It must be signed by the grantor and the proxy, and a THB 20 duty stamp should be affixed to it.
- A valid copy of the juristic person of custodian registration certificate, issued no later than 6 months prior to the date of the unitholders' meeting, with the signature certifying it as the true copy by the authorized signatory on behalf of the juristic person of the custodian or the appointed proxy, together with the corporate seal (if any) and power of attorney letter (for the signatory certifying as a true copy is the appointed proxy).
- A power of attorney letter from the unitholder authorizing the custodian to act as a signatory in the Proxy Form.
- A letter of confirmation stating that the signatory of the Proxy Form, acting on behalf of the unitholder, has been authorized to operate a custodian business.
- A valid copy of the proxy's identity document that has not expired, with the signature certifying it as the true copy, such as a copy of an ID card, government ID card, or passport (for foreigners).

Guidelines for attending of E-AGM

Unitholder and proxy who would like to attend the E-AGM can proceed with the Step for submission of e-Request to attend the meeting as below:

Step for submission of e-Request to attend the meeting


1. To submit an e-Request to attend the meeting can be carried out as follows:
 - (1) Click the URL link <https://app.inventech.co.th/BTSGIF091248R/#/homepage> or scan the QR Code.
 - (2) Choose the type of request to proceed with the following 4-step:

Step 1 Fill in the information of the unitholder.

Step 2 Fill in the information for verification of the identity of the unitholder.

Step 3 Verify via OTP.

Step 4 Successful transaction, the system will display information again to verify the accuracy of the information.


 - (3) Please wait for an email about the information of meeting details and Password after the approval.



**** Merge user accounts, please using the same email and phone number ****

2. For unitholder who would like to attend the meeting via electronic media either by themselves or proxy (any person other than the Fund manager of the Management Company), please note that the electronic registration will be available from 19 July 2023 at 8:30 a.m. and shall be closed on 26 July 2023 until the end of the meeting.
3. The electronic meeting will be available on 26 July 2023 at 12:00 p.m. (2 hours before the opening of the meeting). Unitholder or proxy shall use the provided Username and Password and follow the instruction manual to access the system.

Appointment of Proxy to the Fund Manager of the Management Company

In case of unitholder who would like to appoint a fund manager of the Management Company as their proxy, please submit an e-Request according to the specified procedures, or send a proxy form with supporting documents to the Management Company via email (E-mail): btsgif_agm@bblam.co.th or by post at the address below. The documents must come to the Management Company by 25 July 2023 at 5:00 p.m.

BBL Asset Management Co., Ltd.
(BTS Rail Mass Transit Growth Infrastructure Fund)
175 Sathorn City Tower, 7th, 21st and 26th Floor, South Sathorn Road,
Thungmahamek, Sathorn, Bangkok 10120, Thailand

If you have any problems with the system, please contact Inventech Call Center



Tel : 02-931-9131

LINE: @inventechconnect

The system is available during 19 – 26 July 2023 at 08:30 a.m. – 05:30 p.m.

Report a problem

(Specifically weekday excludes holidays and public holidays)

Step for voting process (e-Voting)

For using the system via PC/Laptop and Mobile/iPad.

1. Fill in the email and provided password from your email or request for OTP.
2. Click on “Register” button.
3. Then click on “Join Attendance”.
4. Select which agenda that you want to vote on.
5. Click on “Vote” button.
6. Click the voting button as you choose.
7. The system will display the latest voting result that have been voted.



To cancel the most recent vote, please click on the “Cancel Vote” button. The vote will be counted as defined by the Management Company. The voting can be modified until the end of voting period.

Step to ask questions via Inventech Connect

- Select the agenda.
 - Click on “Question” button.
1. Submit the question via text message.
 - Type the question, then click “Send”.
 2. Ask the question via visual and audio.
 - Click on “Conference”.
 - Click on “OK” for confirm the queue.
 - Please wait for the queue to be arranged for asking questions before unmuting your microphone and turning on your camera.



How to use Inventech Connect



User Manual e-Request



User Manual e-Voting

* Note The operation of the electronic meeting system and Inventech Connect systems depends on the compatible internet system of the unitholder or proxy, as well as the devices and/or programs of the devices. Please use the following devices and/or programs when using the system:

1. Internet speed

- High-Definition Video: Must have internet speed at 2.5 Mbps (recommended).
- High Quality Video: Must have internet speed at 1.0 Mbps.
- Standard Quality Video : Must have internet speed at 0.5 Mbps.

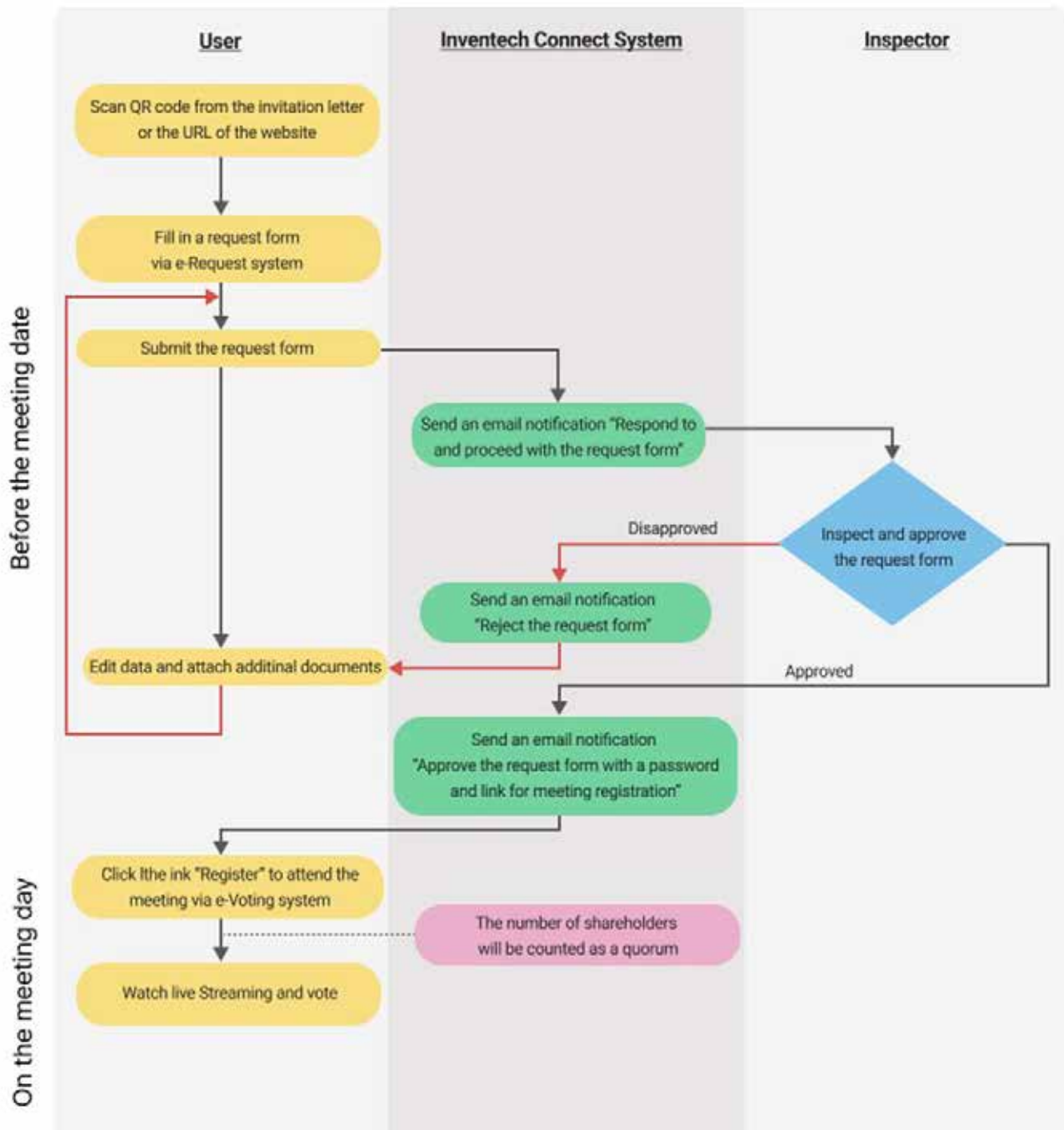
2. Compatible devices.

- Smartphone/Tablet that use IOS or android OS.
- PC/Laptop that use Windows or Mac OS.

3. Internet Browser: Chrome (recommended) / Safari / Microsoft Edge.

** The system does not support internet explorer.

Guideline for attending of Electronic Meeting



System Usage Conditions

In case of merging/changing accounts

In case of submitting multiple requests and using the same email and phone number, the system will merge accounts or in case that user has more than 1 account, he/she can click on "Change account" to switch between accounts. The previous account will still be considered as the quorum.

In case of leaving the meeting

Attendees can click on "Register for leaving the meeting", the number of your shares will be deducted from base votes in all unfinished agenda items.

